



THE WORLD'S PREMIER
CULINARY COLLEGE

The Food Professional's Guide to Restaurant Safety and Cleanliness

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Front of House Cleaning Check Lists

DAILY CLEANING CHECKLIST:

CLEANING DUTY	M	T	W	TH	F	SAT	SUN
Clean dining tables: -Remove debris with one towel- place in trash -Wipe the tables with sanitizer with clean towel <i>Let sanitizer air-dry before seating new guests. Replace sanitizing rags frequently</i>							
Sweep under tables during service as needed							
With a sanitized towel, complete the below duties:							
• Wipe down countertops and bar top							
• Wipe tabletop condiment dispensers.							
• Clean laminated or plastic-sleeved menus							
• Wipe chairs, booths, and counter stools							
• Wipe down beer keg taps							
• Clean soda machine according to manual instructions							
Vacuum carpets							
Vacuum rugs							
Vacuum upholstered furniture, underneath cushions							
Sweep or vacuum floors, then mop							
Sweep outdoor seating areas							
Pressure-wash any rubber floor mats							
Empty trash bins, sanitize, replace liners							
Gather table linens and server aprons for the laundry							
Check restrooms frequently during operating hours:							
• replenish supplies							
• empty trash							
• wipe counters							



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Clean restrooms thoroughly: Beginning and End of Day							
• Clean toilets							
• Sanitize counters, sinks, walls near toilets, and all door handles							
• Clean and polish mirrors							
• Refill dispensers for soap and feminine hygiene products							
• Restock paper towels, toilet paper, and tissues							
• Empty trash bins, sanitize, then replace liners							
• Sweep floors, then mop							
Additional Duties:							



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WEEKLY CLEANING CHECK LIST:

CLEANING DUTY	Date	Initial	Date	Initial	Date	Initial
Dust framed art or other wall décor						
Dust ceiling corners, window blinds, ledges, windowsills, and ceiling fans						
Dust table legs, chair legs, and chair backs						
Clean and polish dining room mirrors						
Clean glass windows and doors						
Sanitize door handles						
Polish brass fixtures						
Additional Duties:						

MONTHLY CLEANING CHECK LIST:

CLEANING DUTY	Date	Initial	Date	Initial	Date	Initial
Sanitize all shelving						
Dust and wipe light fixtures						
Wipe walls and baseboards						
Additional Duties:						